



Architectural Review Board

Appendix M – Final Inspection (Clean-Up, Compliance and Release of Deposit)

New Construction

This inspection will be scheduled when the builder notifies the ARB office that:

- _____ Construction is completed pursuant to the ARB-approved plans. If unapproved changes from the plans are observed at inspection, the applicant will be charged a minimum of \$500.00 and required to submit as-built plans for approval. The ARB shall be entitled, should the as-built plans be disapproved, to require the removal or correction of any work in place which does not comply with the originally approved plans and specifications at the Owner's expense.
- _____ A standard house number sign has been installed in accordance with Town and CSA requirements
- _____ All waste containers, portable toilets and temporary utility poles have been removed, and builder's equipment.
- _____ The job site is clean.
- _____ Any damage to right-of-way, common areas and adjacent properties has been completely repaired, and
- _____ All signs and permits have been removed, and
- _____ A certificate of occupancy has been issued by the Town of Hilton Head and a copy has been received by the ARB, and
- _____ Vent, chimney screen PVC vent pipes painted
- _____ Landscaping completed according to plan submitted
- _____ Tree tapes, markers etc. removed
- _____ White sewer vent pipes cut to ground level
- _____ Garage doors painted same as body of house (white not approved)
- _____ All vertical surfaces are painted an approved color. If the ARB inspector finds all of the above to be correct and if no exterior design or color changes are noted and landscaping has been installed as approved, this final inspection shall be considered approved. Then a refund of the compliance deposit will be made.
- _____ Lighting installed in accordance with approved plans; with maximum 75 watt per fixture.

Inspected By (ARB Rep): _____ Date _____